

Notary Public

UNDERWRITERS OF MISSISSIPPI, INC.

P.O. Box 23427 • Jackson, MS 39225-3427
800.826.3112

Becoming a Notary Just Got Easier...

Dear Notary Applicant:

Notary Public Underwriters of Mississippi has made it easy for you or your staff to become a notary public. Follow the simple steps below!

STEP 1 ► APPLICATION

Fill in all requested information. **Fields marked with an asterisk (*) are required.** Type or print your name exactly as you intend to sign documents as a notary public. Initials in place of your first name (J. Marie Doe or J. M. Doe) are not acceptable. **In the presence of a notary public**, sign at the RED (X) as you want your commission to be issued. Your printed and signed name must match. The notary public must sign exactly as his/her name appears on their seal and complete the information on the lines provided. **NOTE: the State will not accept your application and/or bond if they are not notarized correctly.**

STEP 2 ► BOND & OATH OF OFFICE

Bond - Print your name and sign at the RED (X) as you signed the application. **Leave remaining lines blank.**

Oath of Office - Sign the Oath of Office at the RED (X) in the presence of a notary public. Your printed and signed name must match the application and bond. **Have the notary public sign at the double RED (XX) exactly as his/her name appears on their seal and complete the information on the lines provided**

STEP 3 ► ORDER FORM & PAYMENT

Select a notary package which contains a notary "seal" stamp and record book that is required by law. Indicate your stamp case color where applicable. Select additional supplies you wish to purchase and total your order. Mail the completed forms with a credit card number, check or money order made payable to **NOTARY PUBLIC UNDERWRITERS OF MISSISSIPPI** in the enclosed envelope. We will mail your customized stamp and other supplies within 2-3 business days after we receive notification of commission. All **NOTARY PUBLIC UNDERWRITERS OF MISSISSIPPI** stamps and seals come with a Lifetime Guarantee.

Apply for your notary public commission today! We look forward to serving you.

Sincerely,


Jack Diestelhorst, Owner

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NOTARY PUBLIC UNDERWRITERS OF MISSISSIPPI
Celebrating 27 Years in the Business!

A Proud Partner of the
American Society of Notaries

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